

Name of child: _____

We regularly take photographs of the children at school. We really value the use of photographs to show what pupils do in school and to showcase school life at Fountains. We use these images as part of our school displays, on our website and social media sites and sometimes in other promotional or printed publications.

To comply with the Data Protection Act 1998 (DPA) and General Data Protection Regulation 2018 (GDPR), we need to re-seek your permission to photograph or make any recordings of your child and would appreciate you taking the time to give consent again. This consent form has been developed in accordance with 'Taking Photographs in Schools' guidance from the Information Commissioner's Office.

Please circle your answer to the questions below, then sign and date the form where shown and return the completed form to school.

Official School Use	I give permission for my child's photograph to be used within school for informative, educational, display and achievement purposes. (e.g. central pupil records, to support communication/comprehension, above a named coat peg, in Learning Journeys/Pupil Books/Digital Journals)	YES / NO
	I give permission for my child's photograph to appear in Learning Journeys/ Pupil Books belonging to other children.	YES / NO
	I give permission for my child's photograph to be used in printed or promotional publications. (e.g. cover of an End of Year Report, Prospectus)	YES / NO
	I give permission for my child's photograph to be used on our school approved websites, blogs and linked social media sites.	YES / NO
Media Use	I give permission for my child to appear in content with the media and external partners. (e.g. Burton Mail, Burton Albion Community Trust)	YES / NO
	I give permission for my child to have an annual school photograph taken. I understand this printed/digital photograph can be available to purchase.	YES / NO

I have read and understood the conditions of use on the back of this form.

Parent/Carer signature: _____ Date: _____

Please print name: _____

Conditions of use

This form is valid indefinitely from the date of signature. You are free to alter or withdraw the level of consent at any time. To do this please download and complete a new consent form from the 'Parent Documents' areas of the school website and return it to the school office. **Changed consent will be valid from the signed date and will not apply to any previously taken imagery.**

Official School Use:

Photographs are used in fully named Learning Journeys and pupil books to celebrate your child's progress throughout school; these are individual to the pupil and are eventually sent home. Unnamed photographs of other individuals, groups or classes of children may appear in these records.

We will not use the personal details or full names of any child (first names may be used in accompanying text or photo caption) in an image or video, on our approved websites, social media platforms, school prospectus or any of our other printed or promotional publications for the school, PTA or associated sport or enterprise groups.

Media Use:

Occasionally, school may be visited by the media or partners who will take photographs or film footage of an event. Children may appear in this imagery, which will sometimes be published in local or national newspapers, and/or on their approved sites. Full names may be used in the accompanying text or photo caption.

Personal Use:

Photographs taken purely for personal use are exempt from The Data Protection Act. You are able to freely photo or video your child at a school event if this is for personal use. **Any images featuring other pupils should not be published on public platforms or social media sites without consent from all parties, as this is a breach of the Data Protection Act.**

We may include images of pupil work or pictures of pupils and teachers that have been drawn by the pupils.

We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'making Christmas decorations'.

We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately. We will not use photographs of pupils in PE clothes or swimwear other than for instructional purposes where images are demonstrating the activity of pupils.

Websites and social media platforms can be viewed throughout the world and not just in the United Kingdom where UK law applies.

Retention:

We will not re-use any photographs or recordings a year after your child leaves this school, unless for historic event purposes or on existing printed or in promotional media. Historic photographs will remain on our school website and social media feeds.